

HOLLYWELL

BUILDING SERVICES LIMITED

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Carbon Reduction Plan

1. Commitment to Achieving Net Zero

Hollywell Building Services Limited is committed to achieving Net Zero emissions by **2050**.

2. Baseline Emissions Footprint

Baseline emissions are record measurements of greenhouse gases that have been produced in the past and were prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: Financial Year 2025 (1st April 2024 – 31st March 2025)

EMISSIONS		TOTAL (\(\text{tCO}_2\text{e}\))
Scope 1	95.33	
Scope 2	66.48	
	3.91	
Scope 3 (Included Sources)	- Upstream Transport and Distribution: \(\text{1.20 tCO}_2\text{e}\) - Downstream Transport and Distribution: \(\text{0.00 tCO}_2\text{e}\) - Waste Generated in Operations: \(\text{1.76 tCO}_2\text{e}\) - Business Travel: \(\text{0.00 tCO}_2\text{e}\) - Employee Commuting: \(\text{0.95 tCO}_2\text{e}\)	
Total Emissions	165.72	

3. Current Emissions Reporting

Reporting emissions mirror the Baseline Year metrics as this is the foundational mapping period for our PPN 06/21 framework tracking.

Hollywell Building Services Limited Company Registration Number: 2858442 DIRECTOR : R Stephen BEng – (Managing)



4. Emissions Reduction Targets

In order to continue our progress toward achieving Net Zero by 2050, we have adopted the following carbon reduction targets:

- **Scope 1 (Vehicles):** Target a **30% reduction** by December 2027.
- **Scope 2 (Head Office):** Target a **5% annual reduction** in grid power consumption.
- **Scope 3 (Commuting & Waste):** Target a **5% annual reduction** in employee travel and maintain a **Zero Waste to Landfill** target.

5. Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2025 baseline. The carbon emission reduction achieved by these schemes will be quantified during our annual review cycle.

- **ISO 14001 Standards:** Maintenance of our **BSI-certified ISO 14001** system ensuring rigorous tracking of business operations.
- **Fleet Telematics:** Fully deployed vehicle tracking systems across our entire service fleet to monitor fuel usage and efficiency.
- **SME Climate Hub:** Active membership to integrate industry best practices for carbon tracking.
- **Supply Chain Waste Control:** Established waste management partnerships to maximize recycling and diversion workflows.

Future Initiatives (Next 12–24 Months)

To further drive down operational emissions, the company will deliver the following targeted items:

1. **Fleet Optimisation & Technology (Scope 1):**
 - Implement strict anti-idling policies in the yard and on-site via telematics monitoring.
 - Utilize helpdesk telematic dispatching to reduce overall transit mileage to call-off jobs.
 - Phased transition of corporate cars to Hybrid/Electric vehicles while monitoring commercial payload capacity developments.
2. **Head Office Energy Mitigation (Scope 2):**
 - Execute an office energy condition audit to substitute legacy light fittings and electronics with high-efficiency alternatives.
 - Deliver custom energy efficiency toolbox talks to training staff on climate workflows.

3. Value Chain Control (Scope 3):

- Launch an employee car-sharing/commute tracking log to decrease personal vehicle travel by 5% per annum.
- Mandate Site Waste Management Plans (SWMPs) on all major construction and building services delivery sites.

6. Declaration and Sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of Hollywell Building Services Limited:



Bob Stephen
Managing Director
18th March 2026